

Advice for Applicants
AustMS WIMSIG Travel Awards:
Cheryl E. Praeger Travel Award and Anne Penfold Street Award

What are we looking for in a travel proposal?

An ideal travel proposal should (briefly!) address some of the following points:

- What I've been working on (areas of research)
- What I've done so far (contributions to the field, publication record)
- Why this conference is relevant/important/of high quality
 - Who will attend?
 - What will they be talking about?
 - How does the subject matter connect to my field?
 - How will this conference help to advance my work?
- What will I do at the conference? (Are you giving a talk? Are you going to network with some specific attendees?)
- Who is the person I'm going to work with during this research visit? (How does their previous work relate to what you want to do? Why are they the right person?)
- What will I do after the conference or research visit? (Are you writing up papers from your talk? Are you following up with the connections that you will have established or reinforced?)
- Can I combine this with anything else? (Another conference? A research visit to someone nearby?)
- Budget justification

An ideal travel proposal should be:

- Clear
- Short (one-page maximum; nobody has the time these days)
- Reasonable and realistic in terms of the budget justifications; inclusive of all costs (that is, not truncated to the exact maximum amount of a potential grant)